



INDIVIDUAL VEHICLE MILEAGE RECORD (IVMR)

Home Facility No.: _____ Contractor Name: _____ Contractor Number: _____

Unit Number: _____

Driver Name(s)	Driver Number(s)

No.	Date	State / Province	Beginning Odometer	Ending Odometer	LCVs (√)	Origin/Destination Spot Number	Highway or Route Traveled
Ex.	7/31/2008	PA	100,000	100,232		170 -Washington, PA	I-83-I76-I-70
Ex.	7/31/2008	WV	100,232	100,246			I-70
Ex.	8/1/2008	OH	100,246	100,476			I-70, I-270, I-70
Ex.	8/1/2008	IN	100,476	100,551		462 Richmond, IN	I-70, US-31
Ex.	8/1/2008	IN	100,551	100,601		531 Walmart Distr.	US-40, US-41
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General Instructions: An Individual Mileage Record (IMVR) must account for all miles traveled.

- Notes:**
- State/Provincial law requires the operator to keep a record of distance driven. You are the only person who can provide the information.
 - Each *Individual Vehicle Mileage Record (IVMR)* must cover all distances traveled, including deadhead, bobtail, and personal miles/kilometers.
 - Properly completed *Individual Vehicle Mileage Records (IVMRs)* will minimize fuel tax discrepancies.
 - Prepare a separate *Individual Vehicle Mileage Record (IVMR)* to cover the distance traveled for each vehicle used, including if your vehicle breaks down and you get a substitute vehicle.